#### [THE PURPOSE OF THIS OPTIONAL TEMPLATE IS TO HELP CLARIFY FOR DEPARTMENT, COLLEGE, AND UNIVERSITY-LEVEL REVIEWERS HOW THE CURRENT WORKLOAD WILL ADJUST TO BECOME 0.5FTE].

####

#### Overview - Percent Faculty Responsibilities by Realm

|  |  |  |
| --- | --- | --- |
|  | Current | In Phased Retirement\* |
| Teaching and Mentoring of Undergraduate and Graduate Students |  |  |
| Discovery of Knowledge through Discipline-Guided Inquiry  |  |  |
| Creative Artistry and Literature |  |  |
| Technological and Managerial Innovation |  |  |
| Extension and Engagement with Constituencies outside the University |  |  |
| Service to the University and Professional Societies |  |  |
| SUM OF EFFORT | 100% | 50% |

#### \*It is not required that phased retirement effort be exactly half of the current effort in a realm.

#### Workplan Duties

#### [IN EACH REALM, AS APPLICABLE PER THE SFR, DESCRIBE DUTIES THAT WILL CONTINUE IN PHASED RETIREMENT, INCLUDING TIMELINE AND FREQUENCY AS APPLICABLE. SPECIFY DUTIES THAT WILL NO LONGER CONTINUE IN PHASED RETIREMENT. SEE [FAQs](https://benefits.hr.ncsu.edu/wp-content/uploads/sites/2/2017/09/2018-2021-PRP-FAQ-1.pdf) REGARDING SUMMER AND OTHER SUPPLEMENTAL PAY LIMITS.]

Teaching and Mentoring of Undergraduate and Graduate Students

* I will continue to….
* I will no longer…..

Discovery of Knowledge through Discipline-Guided Inquiry

Creative Artistry and Literature

Technological and Managerial Innovation

#### Extension and Engagement with Constituencies outside the University

#### Service to the University and Professional Societies

**Sample Statements**

Unclear: “I will continue to teach.”

Improved: “I will continue to teach two classes.”

Clear: “I will continue to teach two undergraduate courses, as identified by the department head,

each spring in each of the three years of phased retirement.”